

OBLIGATIONS OF TRUSTEES

The following are the basic responsibilities of Trustees where they agree to act as such for their Allotment Association and the Allotment Association takes a lease of allotment land from the City Council. They are for general information purposes only and do not set out all the responsibilities that may arise from the lease or elsewhere. Any person intending to become a Trustee should therefore obtain and rely upon their own independent legal advice before agreeing to do so:

1. To hold the land leased to their Allotment Association on behalf of the Allotment Association for a term of years (in Leeds that is for 25 years from October 2014 until October 2039)
2. To pay to the City Council the proportion, specified in the lease of all rents due for the land leased to the Allotment Association annually, in arrears on the 10th December of each year. Also to maintain and make available to the City Council for inspection its certified accounts.
3. To pay their Allotment Association's water rates.
4. To be responsible to the Members of their Allotment Association for the stewardship of all monies collected by way of rent, water or other ancillary projects.
5. To be responsible for the management and maintenance of the land leased to the Allotment Association.
6. To:-
 - (a) Charge rents in accordance to the terms of the lease and any annual review by the City Council.
 - (b) Ensure that the land leased to the Allotment Association is cultivated in an appropriate manner, vermin is eradicated and that building structures conform to the City Council's building regulations.
 - (c) Ensure that only livestock covered by Section 12 of the Allotment Act 1950 is kept on the land leased to the Allotment Association and with prior consent of the Council.

Trustees should also be aware that any legal action taken out against the Allotment Association by any individual or group will name the current Trustees as the Defendants. **It is therefore imperative** that along with all other necessary insurance cover taken out by their Allotment Association, insurance cover for Public Liability is taken out.

Finally, it is also important that Trustees and their Members are aware of the contents of clause 3.6 of their Lease - the late payment rate which is 2% over the base rate from time to time of National Westminster Bank

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I, the undersigned have read the obligations of trustees and I am aware of my responsibilities as a trustee.

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